

## Selling products that are in transit to FBA

You can convert your listings to Fulfilled by Amazon, print labels, and ship your products to our fulfillment centers, so we can fulfill orders for you. When you do this, the products you converted are no longer available for purchase through Amazon.com until the products arrive and are processed at the fulfillment center. If you have additional inventory that you are not sending to our fulfillment center, there is a way to continue to sell your products and fulfill them yourself while your shipment is in transit.

### How it works

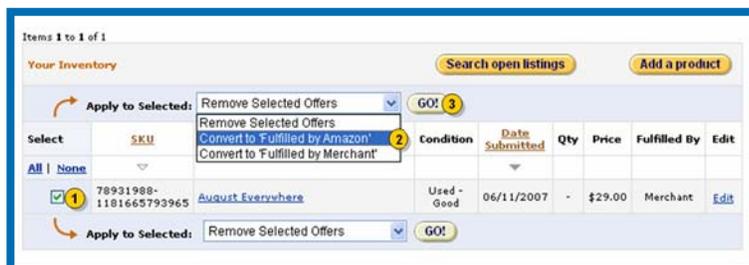
Review the following case study to see how you can set up your products to sell online as merchant fulfilled after you have converted them to Fulfilled by Amazon and they are in transit to our fulfillment center.

In this example you work for the merchant "BlueprintDisc" selling the *August Everywhere* album. You are sending 100 CDs to Amazon for fulfillment but holding on to 25 to sell and fulfill yourself in the interim while the other copies are in transit to the Amazon fulfillment center. Here's how you do it.

### Convert listing to Fulfilled by Amazon

After adding the product to BlueprintDisc's inventory, go to the **All Inventory View** and pull up the listing for the album.

1. In the **Select** column, check the box beside the item's **SKU**.
2. From the **Apply to Selected** pull-down menu, select "Convert to Fulfilled by Amazon."
3. Click "Go."



### Create a new shipment

You will see the page at right. Note the **Important Message** in the yellow box in the center of the page.

1. Select "Create a new shipment."
2. Click "Submit."

### Name shipment and enter quantity

The **Create a New Shipment** page shows you the details of your shipment.

1. Enter the shipment name.
2. Enter 100 in the **Qty Shipping** field.
3. Click "Save Shipment."

### Print labels and ship inventory

From the **Shipping Queue**:

1. Print the product and package labels, package your products and send to Amazon.

For more on printing labels and packaging products, see the **FBA Manual 5.0 Shipping Inventory to Amazon**.

2. Click "Ship and Track." Select the shipping carrier, enter the tracking number and save changes.

### Move to "Fulfilled by Merchant"

Switch back to the **Inventory Amazon Fulfills** page and locate the item in the list of inventory.

1. Check the box next to the **Merchant SKU**.
2. In the **Apply to Selected** pull-down menu select "Move to Fulfilled by Merchant."
3. Click "Go."

Select	Merchant SKU	Title (Show ASIN/FNR)	Condition	In stock	Sellable	Outbound*	Volume (cubic feet)
<input type="checkbox"/>	012414100726-3	A Flock of Seagulls	Used - Good	--	0	0	0.01
<input type="checkbox"/>	078635788712-3	A Little Bit of Mambo	Used - Good	\$4.00	1	1	0.01
<input type="checkbox"/>	731451157028-3	A Man Called (E)	Used - Good	--	0	0	0.01
<input type="checkbox"/>	075579082822-3	A New Flame	Used - Good	--	0	0	0.01
<input type="checkbox"/>	731451049026-3	Achtung Baby	Used - Good	\$4.00	1	1	0.01
<input type="checkbox"/>	720615213020-3	All the Pain Money Can Buy	Used - Good	--	0	0	1.01
<input type="checkbox"/>	008811089310-3	Are You Experienced?	Used - Good	--	0	0	1.01
<input type="checkbox"/>	506942031626-3	Astro Lounge	Used - Good	\$4.00	1	1	0.01
<input checked="" type="checkbox"/>	78931988-1181665793965	August Everywhere	Used - Good	\$29.00	0	0	0.01
<input type="checkbox"/>	720642452870-3	August and Everything After	Used - Good	--	0	0	0.01

You will see the page at right. Note the **Important Message** in the yellow box in the middle of the page.

4. Click "Submit."

**Convert selected items to be merchant-fulfilled**  
You've selected listings currently fulfilled by Amazon that you would like to fulfill yourself. Note that if you have any inventory for these items in Amazon's warehouses you will need to request removal of the items to have them shipped back to you. [Learn More](#)

**Important Message**  
You are converting the following listings to be fulfilled by you. If you would like for these items to be available on Amazon immediately because you have them in stock, please add the appropriate quantity for those items on the 'All Inventory View' page.

SKU	Title
78931988-1181665793965	August Everywhere

### Add quantity

1. Return to the **All Inventory View** page and locate the item.
2. Click "Edit" in the far right column.

**All Inventory View** | Inventory Amazon Fulfills | Shipping Queue

Items 1 to 1 of 1

Your Inventory Search open listings Add a product

Apply to Selected: Remove Selected Offers

Select	SKU	Title	Condition	Date Submitted	Qty	Price	Fulfilled By	Edit
<input type="checkbox"/>	78931988-1181665793965	August Everywhere	Used - Good	06/11/2007	-	\$29.00	Merchant	<input checked="" type="button" value="Edit"/>

You will see the **Inventory Listing** page.

3. Enter "25" in the **Quantity** field (this is the remaining inventory that you did not ship to FBA).
4. Click "Save changes."
5. Click "Go to Manage Inventory."

**Inventory listing**

To edit details such as the sale price, quantity, or gift-wrap options, click the "More listing Options" link. New inventory? Update inventory quantity or add a new listing by clicking the "Add another condition" button. [Learn More](#)

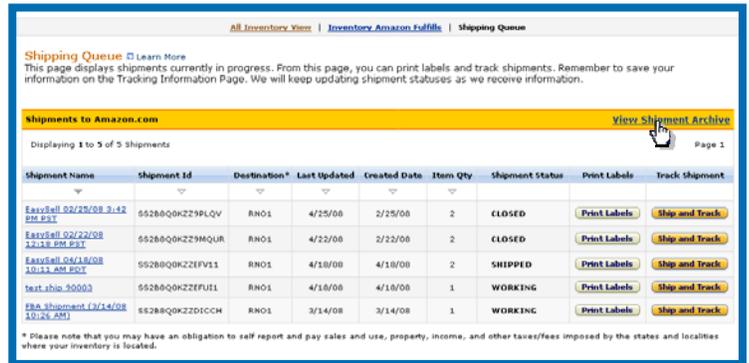
1 listing(s) [More listing options](#)

Seller SKU	Your Product Information	Condition	Condition Note	Your price (Price based on condition)	Quantity	DELETE
78931988-1181665793965	<input type="button" value="Edit"/>	Used - Good	(Add your comments about the condition) Ships from Amazon	\$ 29.00	25	<input type="button" value="DELETE"/>

## Manage Inventory

While your shipment is in transit, the **Shipping Queue** page will show the **Status** as "SHIPPED." When the shipment arrives, is scanned and is made available for fulfillment, the shipment will display as "CLOSED."

After 30 days the shipment will move to the **Shipment Archive**.



## Change Quantity

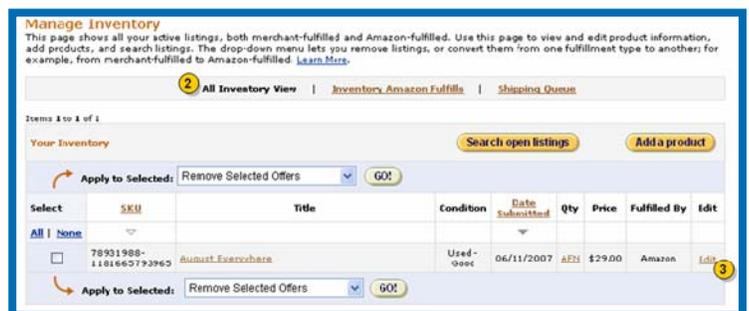
1. Once the shipment is closed, go to the **Inventory Amazon Fulfills** page and locate the items. (You can search based on the Title, Merchant SKU, ASIN or FN-SKU.)

Under **AFN Quantity**, you will see that the quantity **Instock** is 100. However, the **Sellable** quantity is zero. This is because your listing was converted to Fulfilled by Merchant. You must change the quantity and convert the listing back to Fulfilled by Amazon.



2. Return to the **All Inventory View** page and located the item.

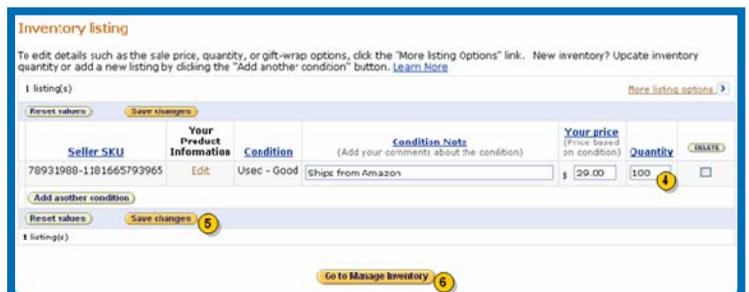
3. Click "Edit."



4. On the **Inventory Listing** page change the **Quantity** to 100.

5. Click "Save Changes."

6. After the screen refreshes, click "Go to Manage Inventory."



## Convert listing to Fulfilled by Amazon

From the **All Inventory View** page, pull up the listing for the item.

1. In the **Select** column, check the box beside the item.
2. From the **Apply to Selected** pull-down menu, select "Convert to Fulfilled by Amazon."
3. Click "Go."



You have already shipped the items so you won't need to create a new shipment.

4. Select "Convert items, do not create shipment."
5. Click "Submit."



Under **Inventory Amazon Fulfills**, the item now reflects that the **Sellable** quantity matches the **In Stock** quantity.

Your inventory is now ready for Fulfillment by Amazon!

