Getting ready
Make sure you have the supplies you need to prepare your shipment, including:

- Product and shipment prep workstation
- Printer (Amazon uses Zebra GX430t model printers with a direct thermal setting)
- Scale for weighing boxes
- Measuring tape to measure boxes
- Printed copies of the Prep Matrix and Shipping Matrix
- Amazon barcodes (printed from your account, if applicable)
- Paper for packing slips
- Tape
- Dunnage (packing materials)
- Boxes
- Poly bags (at least 1.5 mils thick)
- Opaque bags (adult products only)
- Bubble wrap
- “Sold as Set” or “Ready to Ship” labels

Important: Items that require additional preparation or barcodes upon arriving at the fulfillment center may be delayed and may be subject to additional charges for any unplanned services.
After creating your online shipment, use this checklist to make sure that you have completed the inventory requirements for your physical shipment.

**Are your products properly prepped?**
- See How to prep products to determine if your items require additional prep.

**Are your products properly labeled?**
- If you’ve signed up for the FBA Label Service or you track your inventory with a manufacturer barcode, your items require a physical barcode (for example, a UPC, EAN, ISBN, JAN, or GTIN). If your products don’t have a physical barcode, you must print and apply Amazon barcodes to them.
- For products you label yourself, you must print and apply Amazon barcodes to them.

**Are your shipping boxes properly packed?**
- Boxes containing multiple standard-size items must not exceed 25" on any side.
- Boxes containing multiple items weigh less than or equal to 50 lbs. (boxes containing a single item may exceed 50 lbs.)
- Boxes containing a single oversize item that weighs more than 50 lbs. have “Team Lift” safety labels on the top and sides of the box.
- Boxes containing a single oversize item that weighs more than 100 lbs. have “Mechanical Lift” safety labels on the top and sides of the box.

**Are items cushioned with approved dunnage (packing materials)?**
- Approved dunnage includes foam, air pillows, bubble wrap, or full sheets of paper.

**Are your shipping boxes properly labeled?**
- All shipping labels must include:
  - Shipment ID
  - Scannable barcode
  - Ship-from address
  - Ship-to address
- For small parcels, there are two labels per box: one FBA and one shipping
  - Place labels on the side no less than 1¼" from the edge of the box
  - Do not place small parcel labels over seams, edges, or corners
- For truckloads, there are four (4) FBA shipping labels
- Apply shipping labels to the top-center of each of the four sides of the pallet.