WORKPRO
Multi-Function Tool

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CONTENTS

Caution ........................................................................................................... 2
Environmental protection ............................................................................. 2
Description of symbols .................................................................................. 2
General safety rules ....................................................................................... 3
Additional safety instructions ....................................................................... 5
Additional safety instructions for the charger ............................................... 6
Additional safety instructions related to the battery pack and battery safety .................................................................................... 7
When to charge the battery ......................................................................... 8
Unpacking ...................................................................................................... 8
Know your product ....................................................................................... 9
Battery charging ........................................................................................... 10
Fitting sander ............................................................................................... 11
Fitting a blade ............................................................................................... 12
Powering up ................................................................................................. 13
Recommendation for use ............................................................................. 14
Maintenance ................................................................................................. 14
CAUTION. Carefully read through this entire Instruction Manual before using your new Workpro Power Tool. Take special care to heed the Cautions and Warnings. Your Workpro power tool has many features that will make your job faster and easier. Safety, performance, and dependability have given top priority in the development of this tool, making it easy to maintain and operate.

Environmental protection
Recycle unwanted materials instead of disposing of them as waste. All tools, hoses and packaging should be sorted, taken to the local recycling centre and disposed of in an environmentally safe way.

DESCRIPTION OF SYMBOLS
The rating plate on your tool may show symbols. These represent important information about the product or instructions on its use.

- Wear hearing protection.
- Wear eye protection.
- Wear breathing protection.
- Double insulated for additional protection.
- Comforms to American directives
- Read these operating instructions well before you use the tool
- Risk of injury when instructions are not followed
- Risk of electric shock
- Do not throw the electronic waste products into the domestic waste refuse. Such products must be delivered to a recycling centre.
GENERAL SAFETY RULES

WARNING. Read all safety warnings and all instructions. Failure to follow the warnings and instructions may result in electric shock, fire and/or serious injury.

Save all warnings and instructions for future reference.

1) Work area safety
a) Keep work area clean and well lit. Cluttered or dark areas invite accidents.

b) Do not operate power tools in explosive atmospheres, such as in the presence of flammable liquids, gases or dust. Power tools create sparks which may ignite the dust or fumes.

c) Keep children and bystanders away while operating a power tool. Distractions can cause you to lose control.

2) Electrical safety
a) Power tool plugs must match the outlet. Never modify the plug in any way. Do not use any adapter plugs with earthed (grounded) power tools. Unmodified plugs and matching outlets will reduce risk of electric shock.

b) Avoid body contact with earthed or grounded surfaces, such as pipes, radiators, ranges and refrigerators. There is an increased risk of electric shock if your body is earthed or grounded.

c) Do not expose power tools to rain or wet conditions. Water entering a power tool will increase the risk of electric shock.

d) Do not abuse the cord. Never use the cord for carrying, pulling or unplugging the power tool. Keep cord away from heat, oil, sharp edges or moving parts. Damaged or entangled cords increase the risk of electric shock.

e) When operating a power tool outdoors, use an extension cord suitable for outdoor use. Use of a cord suitable for outdoor use reduces the risk of electric shock.

3) Personal safety
a) Stay alert, watch what you are doing and use common sense when operating a power tool. Do not use a power tool while you are tired or under the influence of drugs, alcohol or medication. A moment of inattention while operating power tools may result in serious personal injury.

b) Use personal protective equipment. Always wear eye protection. Protective equipment such as dust mask, non-skid safety shoes, hard hat, or hearing protection used for appropriate conditions will reduce personal injuries.

c) Prevent unintentional starting. Ensure the switch is in the off-position before connecting to power source and/or battery pack, picking up or carrying the tool. Carrying power tools with your finger on the switch or energising power tools that have the switch on invites accidents.

d) Remove any adjusting key or wrench before turning the power tool on. A wrench or a key left attached to a rotating part of the power tool may result in personal injury.

e) Do not overreach. Keep proper footing and balance at all times. This enables better control of the power tool in unexpected situations.

f) Dress properly. Do not wear loose clothing or jewellery. Keep your hair, clothing and gloves away from moving parts. Loose clothes, jewellery or long hair can be caught in moving parts.
g) If devices are provided for the connection of dust extraction and collection facilities, ensure these are connected and properly used. Use of dust collection can reduce dust-related hazards.

4) Power tool use and care
a) Do not force the power tool. Use the correct power tool for your application. The correct power tool will do the job better and safer at the rate for which it was designed.
b) Do not use the power tool if the switch does not turn it on and off. Any power tool that cannot be controlled with the switch is dangerous and must be repaired.
c) Disconnect the plug from the power source and/or the battery pack from the power tool before making any adjustments, changing accessories, or storing power tools. Such preventive safety measures reduce the risk of starting the power tool accidentally.
d) Store idle power tools out of the reach of children and do not allow persons unfamiliar with the power tool or these instructions to operate the power tool. Power tools are dangerous in the hands of untrained users.
e) Maintain power tools. Check for misalignment or binding of moving parts, breakage of parts and any other condition that may affect the power tool’s operation. If damaged, have the power tool repaired before use. Many accidents are caused by poorly maintained power tools.
f) Keep cutting tools sharp and clean. Properly maintained cutting tools with sharp cutting edges are less likely to bind and are easier to control.
g) Use the power tool, and accessories in accordance with these instructions, taking into account the working conditions and the work to be performed. Use of the power tool for operations different from those intended could result in a hazardous situation.
h) This appliance is not intended for use by persons (including children) with reduced physical, sensory or mental capabilities, or lack of experience and knowledge, unless they have been given supervision or instruction concerning use of the appliance by a person responsible for their safety.
i) Children should be supervised to ensure that they do not play with the appliance.

5) Battery tool use and care
a) Ensure the switch is in the off position before inserting battery pack. Inserting the battery pack into power tools that have the switch on invites accidents.
b) Recharge only with the charger specified by the manufacturer. A charger that is suitable for one type of battery pack may create a risk of fire when used with another battery pack.
c) Use power tools only with specifically designated battery packs. Use of any other battery packs may create a risk of injury and fire.
d) When battery pack is not in use, keep it away from other metal objects like paper clips, coins, keys, nails, screws, or other small metal objects that can make a connection from one terminal to another. Shorting the battery terminals together may cause burns or a fire.
e) Under abusive conditions, liquid may be ejected from the battery; avoid contact. If contact accidentally occurs, flush with water. If liquid contacts eyes, additionally seek medical help. Liquid ejected from the battery may cause irritation or burns.

6) Service
a) Have your power tool serviced by a qualified repair person using only identical replacement parts. This will ensure that the safety of the power tool is maintained.
ADDITIONAL SAFETY INSTRUCTIONS

Wear ear protectors.
Exposure to noise can cause hearing loss.
Loss of control can cause personal injury.

• If possible, always use clamps or a vice to hold your work piece.
• Always switch off before you put the tool down.
• Ensure that the lighting is adequate.
• Do not put pressure on the tool, such that it slows the motor down.
• Keep the area free of tripping hazards.
• Do not let anyone under 18 years operate this tool.
• Only use accessories in good condition.
• Do not touch the blade after operation. It will be very hot.
• Keep your hands away from under the workpiece.
• Never use your hands to remove sawdust, chips or waste close by the blade.
• Rags, cloths, cord, string and the like should never be left around the work area.
• Support the work properly.
• If you are interrupted when operating the tool, complete the process and switch off before looking up.
• Periodically check that all nuts, bolts and other fixings are properly tightened.
• When using the tool, use safety equipment including safety glasses or shield, ear defenders, and protective clothing including safety gloves.

Wear a dust mask if the cutting or sanding operation creates dust.

If in doubt, do not plug in the tool. Using a power source with a voltage less than the nameplate rating is harmful to the motor.
The tool must be used only for its prescribed purpose. Any use other than those mentioned in this Manual will be considered a case of misuse. The user and not the manufacturer shall be liable for any damage or injury resulting from such cases of misuse.

To use this tool properly, you must observe the safety regulations, the assembly instructions and the operating instructions to be found in this Manual. All persons who use and service the machine have to be acquainted with this Manual and must be informed about its potential hazards.

Children and frail people must not use this tool. Children should be supervised at all times if they are in the area in which the tool is being used. It is also imperative that you observe the accident prevention regulations in force in your area. The same applies for general rules of occupational health and safety.

The manufacturer shall not be liable for any changes made to the tool nor for any damage resulting from such changes. Even when the tool is used as prescribed it is not possible to eliminate all residual risk factors. The following hazards may arise in connection with the tool’s construction and design:

Damage to the lungs if an effective dust mask is not worn.
Damage to hearing if effective ear defenders are not worn.
ADDITIONAL SAFETY INSTRUCTIONS FOR THE CHARGER

- Your Workpro tool with Lithium Ion batteries may only be charged with the specific designed Workpro Lithium Ion battery charger purchased with the tool. IT IS DANGEROUS TO USE ANY OTHER BATTERY CHARGER TO CHARGE YOUR TOOL. Do not attempt to charge the battery pack with any other charger than the one supplied.
- Before using the charger, read all the instructions, labels and cautionary markings on the charger and battery pack as well as the instructions on using the battery pack.
- Do not use the charger if it has been subjected to a heavy knock, dropped or otherwise damaged in anyway. Take the charger to an authorised service centre for a check or repair.
- Do not disassemble the charger. Opening or removing covers may expose you to dangerous voltages or other risks. Incorrect reassembly can cause electric shock when you use the tool or charger again. Take the charger to a power tool repair centre when service or repair is required. Incorrect re-assembly may result in the risk of fire, electric shock or electrocution. To reduce the risk of electric shock, do not disassemble any part of the product.
- **DANGER.** If the battery pack is cracked or damaged in any other way, do not insert it in the charger
- Do not plug anything other than your Workpro tool into the charger, as other objects may touch dangerous voltage points or short out parts, which could result in fire or electric shock.
- Do not place the tool or charger on an uneven surface, as a fall may cause serious damage.
- Never place the tool or charger near or over a heat source such as a radiator or heater.
- Do not operate the charger in a cabinet or other enclosure unless proper ventilation is provided.
- Use the battery charger indoors only.
- **WARNING.** Do not allow any liquid to come into contact with the charger. There is a danger of electric shock. Do not position the tool or battery charger near water; for example, near a sink, wash bowl or toilet. Do not spill liquid of any kind on the tool or charger. Doing so may short out parts, Causing damage to the product and creating the risk of fire or electric shock.
- To reduce the risk of an electric shock, unplug the charger from the power supply before attempting to clean it. To clean tool or charger, wipe with a damp cloth. Use of any other cleaners is not recommended.
- Do not place any object on to, or allow anything to rest on the charger.
- Make sure that the charger cable is positioned where it will not be stepped on, tripped over or otherwise subjected to damage or stress. Keep the lead away from operating machinery.
- Do not pull on the lead of the charger to disconnect it from the mains power socket.
- Do not use an extension cord unless it is absolutely necessary. The use of an improper extension cord could cause the risk of fire, electric shock or electrocution.
- Never attempt to connect two chargers together.
- Do not charge batteries or use the tool and battery pack in locations where the temperature may be below 40°F or exceed 104°F such as alongside sheds or metal structures.
- The battery can be charged or operated at temperatures between 40°F and 104°F.

NEVER CHARGE YOU LITHIUM ION BATTERY BELOW OR ABOVE TEMPERATURES RECOMMENDED OTHERWISE FIRE OR SERIOUS DAMAGE TO THE BATTERY PACK MAY OCCUR.
The most suitable temperatures to charge the battery pack are between 68 -77° F.

- If you wish to charge a second battery pack, unplug the charger from the mains supply and leave it for at least 15 minutes. After this time you can charge a second battery pack.

**ADDITIONAL SAFETY INSTRUCTIONS RELATED TO THE BATTERY PACK AND BATTERY SAFETY**

- Use only the Workpro batteries supplied with the Workpro Tool or Workpro-approved replacements.
- Do not use the battery to power any device other than the Workpro tool it was sold with.
- Charge the battery only with the Workpro charger supplied with the tool or Workpro-approved replacements and according to the instructions in the Workpro Instruction Manual.
- Do not charge the battery in a place where static electricity is generated nor let the battery touch something that is statically charged.
- The battery can be stored at temperatures between 40° F and 104° F.

NEVER STORE OR LEAVE YOUR LITHIUM ION BATTERY IN TEMPERATURES OVER THAT RECOMMENDED OTHERWISE FIRE MAY OCCUR.

Do NOT store the Lithium Ion battery anywhere that the temperature can easily reach higher temperatures than recommended -this includes garden type sheds, and Vehicles where the inside temperature can climb to dangerous levels in the direct sunlight and on high temperature days. THINK BEFORE LEAVING YOUR LITHIUM ION BATTERY PACK IN STORAGE.

- The battery can be charged or operated at temperatures between 40° F and 104° F.

NEVER CHARGE YOU LITHIUM ION BATTERY BELOW OR ABOVE TEMPERATURES RECOMMENDED OTHERWISE FIRE OR SERIOUS DAMAGE TO THE BATTERY PACK MAY OCCUR.

- The most suitable temperatures to charge the battery pack are between 68 -77° F.

- Always allow the battery pack to cool down after charging, do not place it in a hot environment such as a metal shed or open trailer left in the sun.
- Take care where the tool is stored. Do not store in areas of corrosive fumes, or salt air or similar conditions. Try and store the tool in the packaging supplied with the tool.
- Do not dispose of the battery in a fire or put the battery into a microwave oven, conventional oven, dryer, or high-pressure container. Under these conditions, the battery may explode.
- Never attempt to open the battery pack, puncture the battery or subject the battery to strong physical shock.
- If the plastic housing of the battery pack breaks open or cracks, immediately discontinue its use and do not recharge it. Ensure the battery pack clip is in good condition and will not allow the pack to fall free from the tool. If the clip is damaged or for any reason is not locking the pack in place Do Not continue to use.
- Stop using the battery if it exhibits abnormal heat, odour, colour, deformation, or is in an abnormal condition.
• If you detect leakage or a foul odour, it is especially important to keep the battery away from fire. If battery liquid leaks onto your skin or clothes, wash well with clean water immediately. If liquid leaking from the battery gets into your eyes, do not rub your eyes. Rinse your eyes well (for at least 10 minutes) with clean water, and consult a doctor immediately. Do not use a leaking battery.

• Handle batteries with care to avoid shorting the battery with conducting materials, such as nails, screws, metal watch bands, rings, bracelets, and keys. The battery may overheat and could burn you.

• After the battery has reached the end of its useful life, we recommend recycling the materials at your local municipal council recycling centre. DO NOT attempt to replace the battery cells in the battery pack, repair or modify any part of the battery pack assembly.

• When recycling, make it nonconductive by applying insulating tape to the terminals located on the battery.

WHEN TO CHARGE THE BATTERY

New batteries are shipped in a low charged condition and should be fully charged before use. The battery pack can be recharged at any time during use, provided the pack is not overheated. If the battery pack starts to cut out due to low voltage, or previous tasks undertaken can no longer be performed, it is suggested to stop using the tool and recharge the battery. For storage, it is suggested to recharge the battery between 50% and 75% charge.

WARNING: Some dust created by power sanding, sawing, grinding, drilling and other construction activities contains chemicals known to the State of California to cause cancer, birth defects of other reproductive harm. Some examples of these chemicals are:

• Lead from lead-based paints
• Crystalline silica from bricks and cement and other masonry products, and
• Arsenic and chromium from chemically-treated lumber.

Your risk from these exposures varies, depending on how often you do this type of work. To reduce your exposure to these chemicals: work in a well-ventilated area, and work with approved safety equipment, such as those dust masks that are specially designed to filter out microscopic particles.

UNPACKING

Due to modern mass production techniques, it is unlikely that your Workpro Power Tool is faulty or that a part is missing. If you find anything wrong, do not operate the tool until the parts have been replaced or the fault has been rectified. Failure to do so could result in serious personal injury.
KNOW YOUR PRODUCT
This cordless multi-function tool is designed to sand, cut or strip wood, plasterboard, plastics and metals by using accessories designed for the machine.

TECHNICAL SPECIFICATIONS
Multi-function tool:
• No-load speed: 0-16000/min
• Battery 20V Li-ion
• Charging time: 3-5 hours.
Noise values:
• Acoustic power level: LWA=85 dB(A)
Vibration value (m/s²):
• Level of vibration: ah=2.36m/s² Uncertainty K=1.5m/s
Information:
• The declared vibration total value has been measured in accordance with a standard test method and may be used for comparing one tool with another.
• The declared vibration total value may also be used in a preliminary assessment of exposure.
Warning:
• The vibration emission during actual use of the power tool can differ from the declared total value depending on the ways in which the tool is used.

Description of the parts
1. Power switch
2. Speed control
3. Delta sanding pad
4. Sandpaper x 10
5. Charger
6. Attachment screw and washer for accessories
7. Allen key
8. Battery locking clip
9. Battery
10. Bi-metal cutting blade
11. Cr-v cutting blade
12. Rigid scraper
CHARGING THE BATTERY

1. Hold the battery 9 from underneath, press on the locking clips 8 and pull the battery backwards.

2. Insert battery 9 into the charger 5.
3. Plug the transformer into a standard 120V wall socket.

- The 2 LEDs on the battery 9 show the battery charge level while it is charging.
- The red light means that the battery is charging.
- The green light means that the battery is fully charged.
- Do not leave the charger plugged in for more than 24 hours.

4. To reinstall the battery 9, slide it in from behind the multi-function tool until it clicks into place.

! Batteries are sensitive to impact. Handle with care.

Note:

- Your multi-function tool is initially provided without any charge in the battery. Give it a full charge for 5 hours before using it for the first time.
- After the initial charge, subsequent charges should be a maximum of 5 hours.
- The battery will reach its optimal charge level after 5 full charging and discharging cycles.
- It is normal that the battery emits a small noise and becomes slightly warm during charging.
- Do not charge the battery if the ambient temperature is lower than 40°F or over than 104°F
FITTING SANDPAPER

- Fit the sandpaper support 3 onto the blade support using the attachment screw and washer 6.
- Position the sandpaper 4 onto the support 3.

⚠ Turn off the machine before fitting an accessory.
Fitting a Blade

- Fit the blade 10 on the blade support using the attachment screw and washer 6.

- The blade should never be pointing towards the back of the machine.

⚠️ Stop the machine before fitting an accessory.
⚠️ Never point the blade towards the back of the machine.
POWERING UP

- The multi-function tool is powered up by pressing switch 1 forwards, to position “I”.
- To stop the multi-function tool, press the switch to the rear, to position “O”.

SPEED SELECTION

- Select the operating speed for the multi-function tool by turning the graded knob 2 from 1 to 6.

⚠️ Start working at a slow speed and increase the speed depending on the desired result and the materials.

⚠️ When powering up, keep firm hold of the machine with both hands.
RECOMMENDATIONS FOR USE

- The machine should always be used in a covered, dry location. The ambient temperature should be between 40°F and 104°F. The level of humidity should be less than 60%.
- The item on which you are working must be correctly secured and held in place using a suitable attachment system—especially if it is a small item or a sheet of metal.
- Apply constant pressure on your tool—always in the direction of travel of the machine. Do not apply too much pressure on the saw or the sander that would reduce the speed by over 25% over a long period of time. If your tool is overloaded and has heated up, run the machine without a load for a few minutes to cool the motor.
- Use blades suitable for the types of material being sawed and always perfectly sharp to avoid excessive stress on your tool.
- Use maximum speed when sawing hard materials.
- Use sandpaper suited to the job: fine sandpaper for finishing work, coarse sandpaper for rough work, depending on the materials.
- While sanding, remove dust from the abrasive belt in order to increase its effectiveness.
- If you are sanding paint, make sure it does not contain lead, or wear a protective mask.
- To avoid scratches, it is preferable to lift up the multi-function tool from the item before stopping it.
- After each use, clean out the shavings and sawdust from the movable parts of the machine.
- Be careful not to break the blade when putting the saw down. Do not rest your tool down until it has come to a complete stop.

MAINTENANCE

- Clean the multi-function tool using a soft, damp cloth. Do not use detergents or flammable products which may damage the tool.
- Your cordless multi-function tool does not require regular mechanical maintenance such as greasing the bearings or the rollers.
- Check the state of the charger power cable before each use.