

User Manual

16" Stand Fan

MODEL: WFS16*

1. READ these instructions carefully before installing and operating the appliance. Keep them for further reference.
2. Record in the space below the "SERIAL/MODEL NUMBER" found on the back or bottom of your appliance and retain this information for future reference.

SERIAL NUMBER:

MODEL NUMBER:

DATE OF PURCHASE:

Save and staple your sales receipt to your manual for warranty coverage.



Westinghouse

INNOVATION YOU CAN BE SURE OF

SAFETY INFORMATION



DANGER

DANGER - Immediate hazards which **WILL** result in severe personal injury or death



WARNING

WARNING - Hazards or unsafe practices which **COULD** result in severe personal injury or death



CAUTION

CAUTION - Hazards or unsafe practices which **COULD** result in minor personal injury

IMPORTANT SAFETY INSTRUCTIONS



WARNING

When using electrical appliances, basic safety precautions should always be followed to reduce the risk of fire, electric shock and personal injury.:

READ ALL INSTRUCTIONS BEFORE USING THE PRODUCT

1. READ ALL INSTRUCTIONS BEFORE USE
2. Never insert fingers, pencils, or any other object through the grill when fan is running
3. Disconnect fan when moving from one location to another.
4. Disconnect fan when not in use and before cleaning.
5. To protect against risk of electrical shock, do not immerse fan in water or any other liquid.
6. Do not let cord hang over edge of table or counter.
7. Be sure fan is on a stable surface when operating to avoid overturning.
8. Do not use fan in window. Rain may create electrical hazard.
9. Close supervision is necessary when any appliance is used by or near children.
10. This product employs overload protection (fuse). A blown fuse indicates an overload or short-circuit situation. If the fuse blows, unplug the product from the outlet. Replace the fuse as per the user manual (follow product marking for proper fuse rating) and check the product. If the replacement fuse blows, a short-circuit may be present and the product should be discarded or returned to an authorized service facility for examination and/or repair.
11. Do not operate any fan with a damaged cord or plug. Discard fan or return to an authorized service facility for examination and/or repair.
12. Do not run cord under carpeting. Do not cover cord with throw rugs, runners, or similar coverings. Do not route cord under furniture or appliances. Arrange cord away from traffic area and where it will not be tripped over.

SAFETY INFORMATION

13. To reduce the risk of fire or electric shock, DO NOT use this fan with any solid state speed control devices.
14. Do not use outdoors.

SAVE THESE INSTRUCTIONS

HOUSEHOLD USE ONLY

ELECTRICAL REQUIREMENTS

This appliance has a polarized plug (one blade is wider than the other). To reduce the risk of electric shock, this plug is intended to fit into a polarized outlet only one way. If the plug does not fit into the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do not attempt to modify the plug in any way.

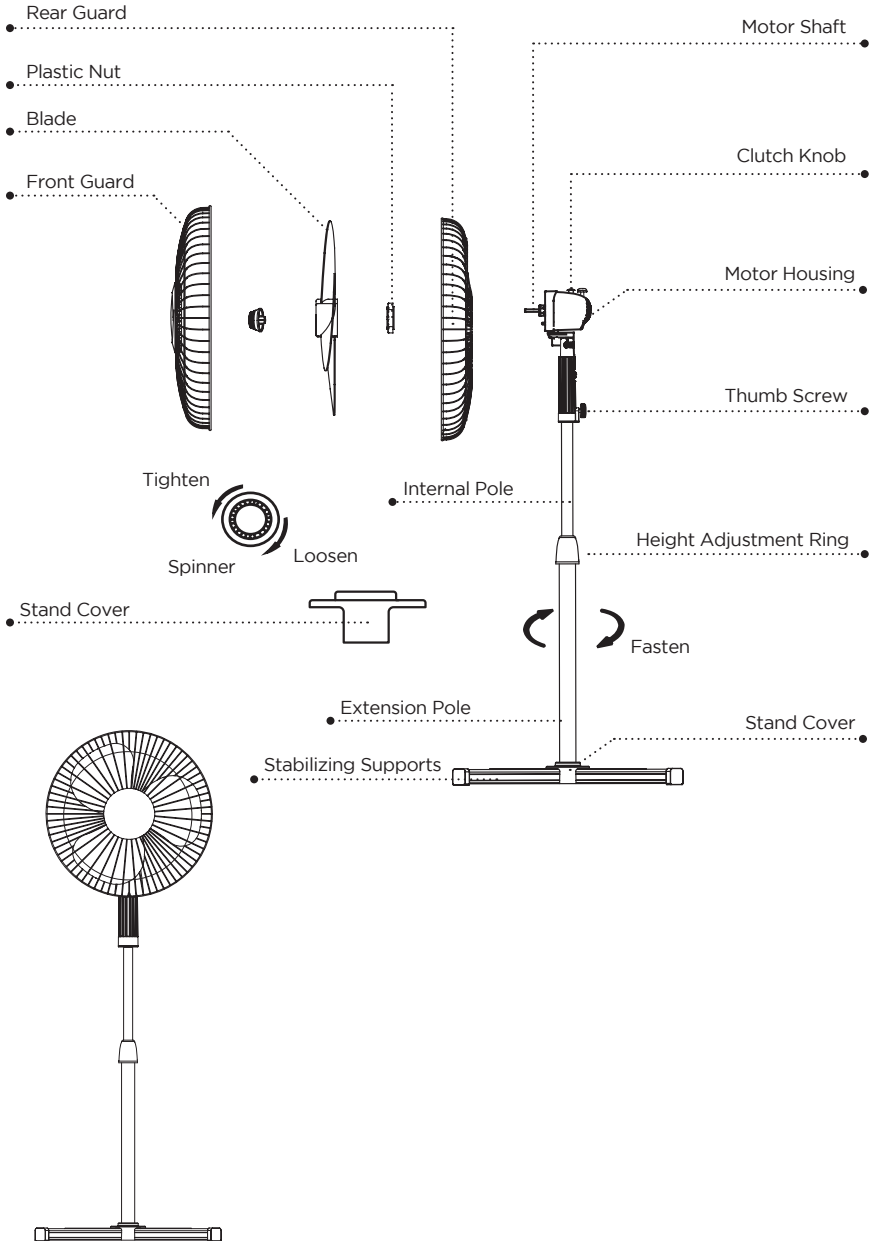
POWER SUPPLY CORD

1. If the power supply cord is too short, do not use an extension cord. Have a qualified electrician or serviceman to install an outlet near the appliance.
2. If it is absolutely necessary to use longer cord sets or an extension cord, extreme care must be exercised.
 - a) The marked electrical rating of the cord set or extension cord must equal to or be greater than the electrical rating of the appliance. The longer cord should be arranged so that it will not drape over the counter top or table top where it can be pulled on by children or tripped over unintentionally.

NOTE: Neither Westinghouse nor the dealer can accept any liability for damage to the product or personal injury resulting from failure to observe the electrical connection procedures.

SET UP & USE

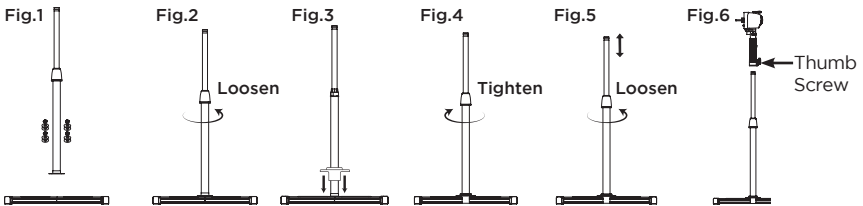
PARTS & FEATURES



SET UP & USE

ASSEMBLY OF BASE & COLUMN UNIT

1. Unpack contents of the box and check it against the Parts and Features diagram in this manual.
2. Place the two stabilizing supports into a "X" shaped configuration
3. Loosen the four screws in the stabilizing supports, set the extension pole into the center of the stabilizing supports, and re-tighten the screws. (see Fig. 1)
4. Unscrew and remove the height adjustment ring located on top of the extension pole. (see Fig. 2)
5. Slide the stand cover down the shaft of the extension pole (see Fig. 3)
6. Reattach the height adjustment ring (see Fig. 4)
7. Pull up the internal pole to the desired height (NOTE: if you can't find the internal pole, it is likely inside the extension pole and just needs to be pulled up). (see Fig. 5)
8. Loosen the thumb screw on the bottom of the head unit so you can attach the head unit to the internal pole. (see Fig. 6)
9. Place the head unit on to the internal pole and tighten the thumb screw in alignment with the groove on the internal pole (see Fig. 6)

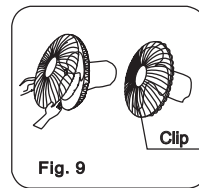
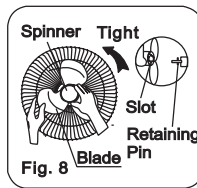
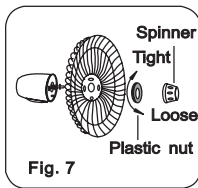


CAUTION: Height adjustment ring must be fully fastened before the assembly of the motor housing to the extension pole.

SET UP & USE

GRILL & FAN BLADE ASSEMBLY

1. Remove the plastic nut by turning it counterclockwise. (See Fig. 7)
2. Place the rear guard so it is flush up against the head unit, making sure the handle of the guard is facing upward. (See Fig. 7)
3. Screw on the plastic nut (clockwise) securing the fan guard on to the motor housing. (See Fig. 7)
4. Install the fan blade onto the motor shaft. Make sure the fan blade slot fits into the retaining pin of the motor shaft. (See Fig.8)
5. Attach the spinner to the motor shaft by turning it counterclockwise to secure the fan blade. (See Fig.8)
6. Mount the front guard and join both guards together using the built-in clips. (See Fig.9)



OPERATION INSTRUCTIONS

POWER/SPEED CONTROLS

Use controls to switch between OFF and three speed choices 1, 2 and 3.

CLUTCH KNOB

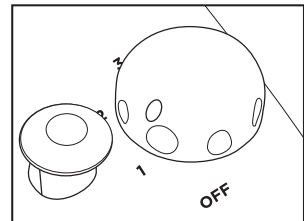
Press down to oscillate the fan. To stop oscillation, pull up on the clutch knob.

TILT ADJUSTMENT

To adjust the air flow upward or downward, push the guards forward or back slightly to the desired direction.

HEIGHT ADJUSTMENT

Loosen the height adjustment ring and adjust internal pole to the desired height. (See Fig. 4 & 5)



SET UP & USE

CLEANING AND MAINTENANCE

- Before cleaning and assembling, unplug the fan.
- Plastic parts of the fan should be cleaned with mild soap and a damp cloth or sponge. Rinse with clean water to remove any soapy film residue.
- Be sure not to get water or any other liquid inside the motor.

REPLACING THE FUSE

- Disconnect fan from power outlet by grabbing the plug at the end of the cord. Do not unplug by pulling the cord itself
- Open fuse cover located in the side of the power cord plug by sliding it toward the plug blades (Fig 10.)
- Remove fuse carefully by taking a small tool and slowly prying out one end. Once you have one end out, slowly pry out the other end.
- To avoid the risk of fire, replace only with similar 2.5 Amp, 125V fuse.
- Close fuse cover by sliding cover toward the top of the plug.

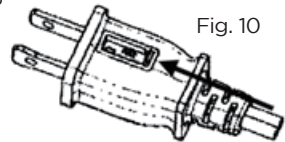


Fig. 10

CAUTION: Do not attempt to replace the plug itself. Discard the product entirely if the plug itself is damaged.

TROUBLESHOOTING & WARRANTY

BEFORE YOU CALL FOR SERVICE

IF THE APPLIANCE FAILS TO OPERATE:

- A) Check to make sure that the appliance is plugged in securely. If it is not, remove the plug from the outlet, wait 10 seconds and plug it in again securely.
- B) Check for a blown circuit fuse or a tripped main circuit breaker. If these seem to be operating properly, test the outlet with another appliance.

IF NONE OF THE ABOVE SOLVES THE PROBLEM, CONTACT A QUALIFIED TECHNICIAN. DO NOT TRY TO ADJUST OR REPAIR THE APPLIANCE YOURSELF.

CUSTOMER SERVICE

IMPORTANT

DO NOT RETURN THIS Appliance TO THE STORE

If you have a problem with this appliance, please contact the W Appliance Co. Customer Satisfaction Center at 1-855-855-0294.

DATED PROOF OF PURCHASE, MODEL # AND DATE CODE
REQUIRED FOR WARRANTY SERVICE

TROUBLESHOOTING

Troubleshoot your problem by using the chart below. If the appliance still does not work properly, contact W Appliance Co. customer service center or the nearest authorized service center. Customers must never troubleshoot internal components.

TROUBLE	POSSIBLE CAUSE	POSSIBLE REMEDY
Appliance does not turn on	Appliance is not plugged in	Check that appliance is plugged into a working outlet
	The fuse cover may be open	Disconnect the plug from outlet and close the cover of the fuse.

SPECIFICATIONS

- Unit Dimensions (W x D x H): 26.37" x 26.37" x 48.03"
- Net Weight: Approx. 7.4 lbs.

TROUBLESHOOTING & WARRANTY

LIMITED WARRANTY

Westinghouse brand is used under license. Any repair, replacement, or warranty service, and all questions about this appliance should be directed to W Appliance Co. at **1 (855) 855-0294** from the USA or Puerto Rico.

W Appliance Co. warrants to the original purchaser that the appliance will be free from defects in material, parts and workmanship for the period designated for this appliance. The warranty commences the day the appliance is purchased and covers up to a period of **1 year (12 months) for labor/1 year (12 months) for parts (manufacturing defects only)/carry in service.** W Appliance Co. agrees that it will, at its option, replace the defective appliance with either a new or remanufactured appliance equivalent to your original purchase during the warranty period.

Exclusions: This warranty does not apply to the below:

1. If the appearance or exterior of the appliance has been damaged or defaced, altered or modified in design or construction.
2. If the appliance original serial number has been altered or removed or cannot be readily determined.
3. If there is damage due to power line surge, user damage to the AC power cord or connection to improper voltage source.
4. If damage is due to general misuse, accidents or acts of God.
5. If repair attempts are done by unauthorized service agents, use of parts other than genuine parts or parts obtained from persons other than authorized service companies.
6. On units that have been transferred from the original owner.
7. On appliances that have been purchased as refurbished, like new, second-hand, in a "As-Is" or "Final Sale" terms.
8. To appliances used in a commercial or rental setting.
9. To appliances used in settings other than ordinary household use or used other than in accordance with the provided instructions.
10. To damages for service calls for improper installations.

11. To glass parts and other accessory items that are included with the unit.
12. Transportation and shipping costs associated with the replacement of the unit.
13. Service calls to repair or replace the house fuse, reset the circuit breaker or correct the wiring in the house.

REPAIR OR REPLACEMENT AS PROVIDED UNDER THIS WARRANTY IS THE EXCLUSIVE REMEDY OF THE CUSTOMER; W Appliance Co. SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR BREACH OF ANY EXPRESS OR IMPLIED WARRANTY ON THIS Appliance, EXCEPT TO THE EXTENT PROHIBITED BY APPLICABLE LAW. ANY IMPLIED WARRANTY OF MERCHANTABILITY OF FITNESS FOR A PARTICULAR PURPOSE ON THIS Appliance IS LIMITED TO THE DURATION OF THE WARRANTY.

Some states do not allow the exclusion or limitations of incidental or consequential damages, or limitations on how long the warranty lasts. In these cases the above exclusions or limitations may not apply to you. This warranty gives you specific legal rights and you may also have other rights which vary from state to state.

Obtaining Service: To obtain service, appliance literature, supplies or accessories please call **1 (855) 855-0294** to create a ticket for exchange/repair. Please make sure to provide the date of purchase, model number and a brief description of the problem. Our customer service representative will contact you or send detailed return instructions.

W Appliance Co. does not warrant that the appliance will work properly in all environmental conditions, and makes no warranty and representation, either implied or expressed, with respect to the quality, performance, merchantability, or fitness for a particular purpose other than the purpose identified within this user's manual. W Appliance Co. has made every effort to ensure that this user's manual is accurate and disclaims liability for any inaccuracies or omissions that may have occurred. Information in this user's manual is subject to change without notice and does not represent a commitment on the part of W Appliance Co.. W Appliance Co. reserves the right to make improvements to this user's manual and/or to the appliances described in this user's manual at any time without notice. If you find information in this manual that is incorrect, misleading, or incomplete, please contact us at **1-855-855-0294**.

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