



Meet the TotalPass Small Business Premium Biometric. Lightning fast, the TotalPass Biometric time clock introduces an all-new, technologically advanced line of products to the Icon Time Systems family.

### NEXT GENERATION TECHNOLOGY

The TotalPass Biometric supports the next generation of biometric fingerprint and camera technology.

### SOFTWARE IS ON THE CLOCK

With no software to install and all the functionality built right into the time clock, there is never a monthly fee and setup is a breeze.

### SELF-ENROLLMENT TECHNOLOGY

New patent-pending self-enrollment technology.

### VERIFY FAILED BIOMETRIC ENTRY

The TotalPass Biometric verifies 100% attendance with a built-in wide angle camera that captures failed biometric entries with a backup photograph — Authenticates and alerts the manager of a failed employee punch/ IN/OUT.

TIMECARD REPORT											
From: 12/29/13 Thru: 01/11/14 Add Punch Add Non-Work Export Summary · Signature · Daily · Notes · Labor · Exceptions · Refresh											
023-Bill Smith											
DATE	TIME IN	DEPT	TIME OUT	LCH	ADJ	REG	OT1	OT2	HOL	TIPS	
12/30/13	Mon 04:00p	Server	Tue 12:30a	30min		8.00			8.00	52.00	
12/31/13	Tue 04:25p	Server	Wed 01:00a	30min		8.00	0.08		8.08	100.00	
01/01/14	*Holiday	Server							8.00	8.00	
01/02/14	Thu 04:00p	Host	Fri 12:22a	30min		7.87				12	
01/03/14	Fri 03:39p	Host	Sat 12:36a			8.00	0.95			85.36	
<b>Totals: (Format: Hundredths)</b>						<b>31.87</b>	<b>1.03</b>		<b>8.00</b>	<b>40.90</b>	<b>\$249.36</b>
001-Cindy Marshal											
DATE	TIME IN	DEPT	TIME OUT	LCH	ADJ	REG	OT1	OT2	HOL	TIPS	
12/31/13	Tue 07:59a	Server	Tue 04:50p	30min		8.00	0.35			32.00	
01/01/14	*Holiday	Server							8.00	8.00	
01/02/14	Thu 08:00a	Kitchen	Thu 04:30p	30min		8.00				8.00	
01/03/14	Fri 08:04a	Server	Fri 04:34p	30min		8.00				8.00	
<b>Totals: (Format: Hundredths)</b>						<b>24.00</b>	<b>0.35</b>		<b>8.00</b>	<b>32.35</b>	<b>\$32.00</b>
<b>Grand Total: (Format: Hundredths)</b>						<b>55.87</b>	<b>1.38</b>		<b>16.00</b>	<b>73.25</b>	<b>\$281.36</b>

### STANDARD REPORTS AVAILABLE:

- Attendance Report
- Employee Timecard
- Employee Summary
- Department Report
- Timecard by Department
- Punch Verification Report

Report  
**EXPORTS SEAMLESSLY**

• Labor Distribution Report



**New patent-pending self-enrollment technology.**

Exports seamlessly to a CSV file and these popular payroll programs: QuickBooks Pro, Premiere and Enterprise, ADP desktop software, and Paychex Flex. Free API available, to create custom exports.

**MULTIPLE ENTRY METHODS**

PIN, proximity, biometric and web punch.

**The TotalPass Biometric supports the next generation of fingerprint and camera technology, with 100% photo verification, making “buddy-punching” virtually a thing of the past.**

**PHOTO VERIFICATION**

Built-in email alerts automatically notify manager when there is a failed scan with photo • 15 alerts. • Quick Start



**WHAT'S IN THE BOX:**

- TotalPass Small Business Premium Biometric Time Clock
- 100 Employee Limit fingerprint
- Employee Web Punch Licenses verification Guide

QuickBooks Plug-in Export, ADP and Paychex Flex Export

5 ft. Ethernet Cable

Access and manage  
timecards anytime and  
anywhere over the web.

5 ft. USB Cable

locking Mounting Plate with 2 Keys

ower Supply

-Year Manufacturer Warranty **EMPLOYEE SELF-ENROLLMENT**

New patent-  
Support self-  
employees to self-  
requiring a



pending • 30 Day Free Set Up  
enrollment technology, allows  
enroll at the time clock, without  
manager present or on-site.

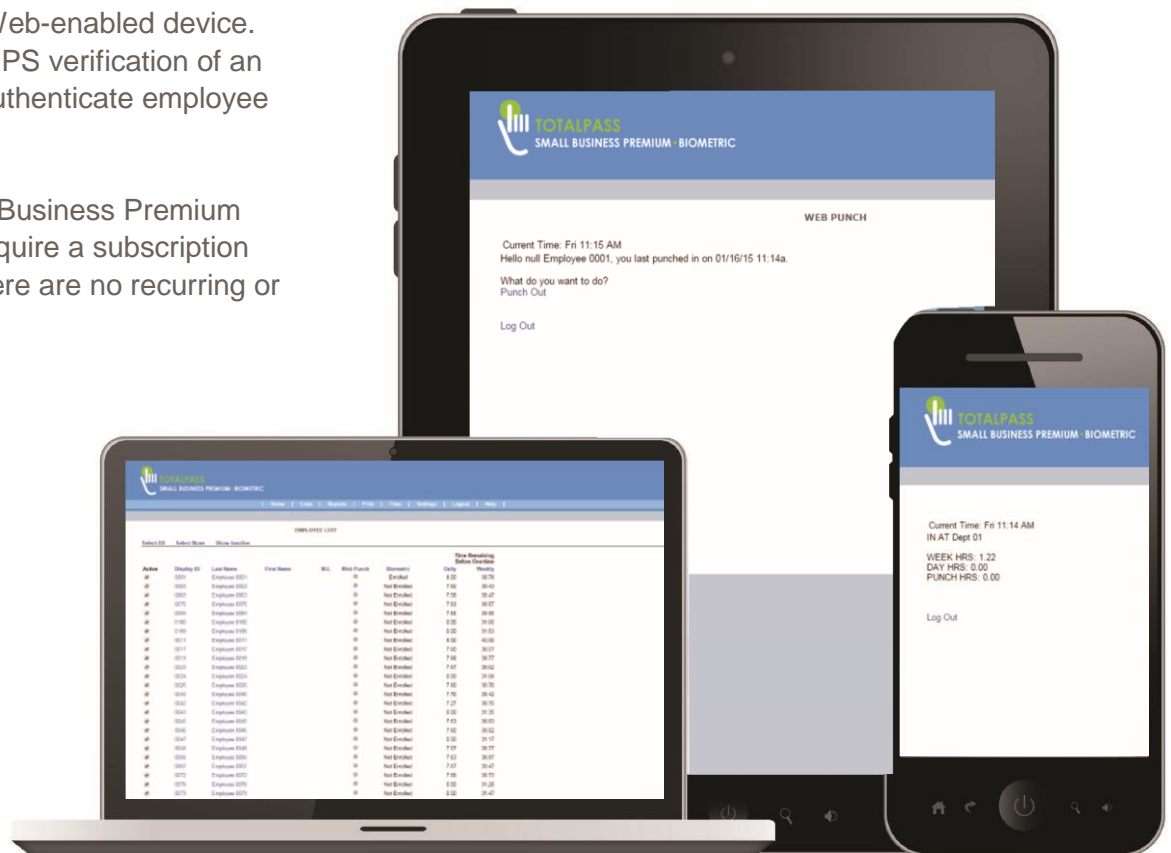


Designed to meet the needs of a growing business, the TotalPass Biometric with newly enhanced Multi-clock, keeps up with changing location and connection requirements. Allows for up to 32 total clocks to connect together over a network or the Internet.

## WEB PUNCH ENTRY

Web Punch Entry allows remote employees to clock IN/OUT through a web browser on their PC, smart phone or Web-enabled device. Managers can view GPS verification of an employee punch to authenticate employee punch location.

The TotalPass Small Business Premium Biometric does not require a subscription based service and there are no recurring or monthly fees.



## **AVAILABLE SOFTWARE UPGRADES**

**WEB PUNCH ENTRY:** Includes 15 Web Punch licenses. Ideal for tracking employees who work off-site or at a remote location. Upgrade to a maximum of 50.

**EMPLOYEE CAPACITY:** 250 employees to 500 employee capacity.

**BENEFIT TRACKING:** Benefit tracking and accruals, sick, vacation and personal time. Set revision zones for IN/OUT punches up to 32 departments.

**PROXIMITY BADGES:** In packs of 10 and 25

## **SYSTEM REQUIREMENTS**

### **For Network Access**

- Any Web browser on PC, Mac, tablet or smart-phone
- An available Ethernet port
- Remote Internet Access also requires Internet and port forwarding to port 9844.

### **For Direct Connection**

- Any Web browser on PC
- Available USB port on Windows PC  
or available Ethernet port on Windows PC or Mac.

### **Payroll Export Utilities**

- Windows Vista, 7 or Windows 8 required for QuickBooks, Plug-in, Paychex Flex Export and the ADP Export.



Icon Time Systems



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## **ALL THE SOFTWARE IS RIGHT ON THE CLOCK**

**PAY PERIODS:** Weekly, bi-weekly, semi-monthly, monthly or custom

**OVERTIME:** Two levels of daily, and weekly, plus consecutive-day

**PAID BREAK TRACKING**

**UNLIMITED MULTIPLE SUPERVISOR ACCESS**

**AUTOMATIC LUNCH DEDUCTION**

**USB FLASH DRIVE OPTION:** For creating backup of time clock data

**INDIVIDUAL SUPERVISOR LOGINS:** With custom permissions and employee assignment

**DEPARTMENT TRACKING:** Track employees' time in up to 32 departments

**BENEFIT TRACKING:** Optional upgrade to track and accrue vacation, sick or personal time

**EMAIL ALERTS TO MANAGER:** Before overtime, employee punch log, unverified biometric punch and more

**GLOBAL ADD HOURS:** Add hours for multiple employees, with a single transaction

**EMPLOYEES VIEW INDIVIDUAL HOURS:** Worked at the clock

**TRACK PUNCH LOCATION:** Via GPS with Google Maps integration

**RESTRICT PUNCH LOCATION:** By approved IP address locations

**AUTOMATIC EMAIL BACK-UPS**